

HOW TO REMOVE A TRUST ACCOUNT THROUGH THE BUSINESS PORTAL

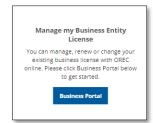
STEP ONE

Go to www.orec.ok.gov and click Login Now



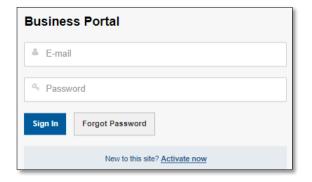
STEP TWO

Select the Business Portal



STEP THREE

Login to the Business Portal



STEP FOUR

Select Trust Accounts / Trade Names/ Team Names

Payment of Commission

Trust Accounts/Trade Names/Team Names

Transfer Brokerage

STEP FIVE

Click **View** on the trust account you'd like to remove



STEP SIX

Click Remove



STEP SEVEN

Once your trust account removal request has been processed you will receive an automated e-mail message confirming the removal.

Hello,
Your request to have the trust account has been been completed. It is now removed from your business.